Q3 2023 Hospital Outpatient Quality Reporting (OQR) Program Checklist		
Due Date	Task	Completed
02/01/2024	Checking Submission of O3 (Jul 1-Sept 30) 2023 Outpatient Data	
	1. Log into the <u>Hospital Quality Reporting (HQR) System.</u>	
	2. Under the <i>Dashboard</i> drop-down menu, select <i>Program Reporting</i> .	
	3. From the <i>Program Reporting</i> drop-down menu, select <i>Reporting Requirements</i> .	
	4. From the <i>Program</i> drop down options, select <i>OQR</i> .	
	5. From the <i>Encounter Quarter Options</i> , select <i>Q3 2023</i> and click 'Export CSV' dial.	
	6. Check the report for the following:	
	☐ Active QualityNet Security Official	
	☐ <i>Total Cases</i> column has a number ≥ the number you have in your <i>Total Claims</i> column.*	
	*If you are sampling (e.g., OP-18 ED-Throughput measure), it is okay to have fewer cases in your <i>Total Cases Accepted by Submission Deadline</i> column, but make sure that the number meets the Sampling Criteria threshold.  **Population and Sampling continues to be <b>voluntary</b> for the OQR program.	

**Please do not respond directly to this email.** For further assistance regarding the information contained in this message, please contact the Hospital Outpatient Quality Reporting Outreach and Education Support Team by calling 866.800.8756 weekdays from 7 a.m. to 6 p.m. ET, or through the <u>QualityNet Question and Answer Tool</u>.