

**Hospital Outpatient Quality Reporting (OQR) Program Checklist for Quarter (Q) 2  
(April 1–June 30, 2024) Measure Submissions**

Due Date	Task	Completed
10/09/2024	<p><b><u>Outpatient and Ambulatory Surgery Consumer Assessment of Healthcare Providers and Systems (OAS CAHPS) Survey Data</u></b></p> <ol style="list-style-type: none"> <li>Log into the <a href="#">Hospital Quality Reporting (HQR) system</a>.</li> <li>From the <i>Dashboard</i> drop-down menu, select <i>Program Reporting</i>.</li> <li>From the <i>Program Reporting</i> drop-down menu, select <i>Submission Requirements</i>.</li> <li>From the <i>Program</i> drop-down options, select <i>OQR</i>.</li> <li>From the <i>Encounter Quarter</i> options, select <i>Q2 2024</i> and click ‘Export CSV’.</li> <li>Check the report for the following:               <ol style="list-style-type: none"> <li><i>OAS CAHPS April Submission</i> column states <b>Submitted</b>.</li> <li><i>OAS CAHPS May Submission</i> column states <b>Submitted</b>.</li> <li><i>OAS CAHPS June Submission</i> column states <b>Submitted</b>.</li> </ol> </li> </ol>	
11/01/2024	<p><b><u>Clinical Data</u></b></p> <ol style="list-style-type: none"> <li>Log into the <a href="#">HQR system</a>.</li> <li>From the <i>Dashboard</i> drop-down menu, select <i>Program Reporting</i>.</li> <li>From the <i>Program Reporting</i> drop-down menu, select <i>Submission Requirements</i>.</li> <li>From the <i>Program</i> drop-down options, select <i>OQR</i>.</li> <li>From the <i>Encounter Quarter</i> options, select <i>Q2 2024</i> and click ‘Export CSV’.</li> <li>Check the report to ensure that               <ol style="list-style-type: none"> <li><i>Total Cases Accepted by Submission Deadline</i> column has a number <b>greater or equal to</b> the number you have in your <i>Medicare Claims</i> column.*</li> </ol> </li> </ol> <p>*If sampling (e.g., OP-18: Median Time from ED Arrival to ED Departure for Discharged ED Patients), it is acceptable to have fewer cases in the <i>Total Cases Accepted by Submission Deadline</i> column, but ensure that the number meets the <a href="#">Sampling Criteria</a> threshold.</p> <p><b>Note:</b> Population and Sampling is <b>voluntary</b> for the Hospital OQR Program.</p>	
11/15/2024	<p><b><u>COVID-19 Vaccination Coverage Among Healthcare Personnel Data</u></b></p> <ol style="list-style-type: none"> <li>Log into the <a href="#">HQR system</a>.</li> <li>From the <i>Dashboard</i> drop-down menu, select <i>Program Reporting</i>.</li> <li>From the <i>Program Reporting</i> drop-down menu, select <i>Submission Requirements</i>.</li> <li>From the <i>Program</i> drop-down options, select <i>OQR</i>.</li> <li>From the <i>Encounter Quarter</i> options, select <i>Q2 2024</i> and click ‘Export CSV’.</li> <li>Check the report to ensure that:               <ol style="list-style-type: none"> <li><i>COVID19 Submission</i> column states <b>Submitted</b>.</li> </ol> </li> </ol>	

**Please do not respond directly to this email.** For further assistance regarding the information contained in this message, please contact the Outpatient Quality Reporting Support Team at **866.800.8756** weekdays from 7 a.m. to 6 p.m. Eastern Time, or contact us through the [QualityNet Question and Answer Tool](#).

If you have questions about the status of your HQR Security Official account, please call the Center for Clinical Standards and Quality Services Help Desk at **866.288.8912**, or email [qnetsupport@cms.hhs.gov](mailto:qnetsupport@cms.hhs.gov).