

Quarter 3 (Q3) 2024 Hospital Inpatient Quality Reporting (IQR) Program Checklist		
Due	Task	✓
1/2/2025	<p>Checking Submission of Q3 2024 Hospital Consumer Assessment of Healthcare Providers and Systems (HCAHPS) Data</p> <p><i>HCAHPS Survey Data</i> should display as “Submitted” for <i>July, August, and September</i> on the Submissions Requirements report. See below, under Checking Submission of Q3 2024 Inpatient Data, for guidance on how to run reports.</p>	<input type="checkbox"/>
2/3/2025	<p>Submitting Q3 2024 Inpatient Population and Sampling Counts Through the <i>Hospital Quality Reporting Secure Portal</i> (applies to chart-abstracted measures only)</p> <ol style="list-style-type: none"> Click Data Submissions from the navigation on the left-hand side of the screen. Select the Population and Sampling tab. <ol style="list-style-type: none"> Click Data Form. Verify that that the Data Form shows IQR. Verify that the Reporting Period is Q3 2024 and Click on Enter. <p>Submitting Q3 2024 Inpatient Population and Sampling XML Files Via Simple File Submissions Through the <i>Hospital Quality Reporting Secure Portal</i> (applies to chart-abstracted measures only)</p> <ol style="list-style-type: none"> Click Data Submissions from the navigation on the left-hand side of the screen. Select the Population and Sampling tab. Click File Upload. Select Production. Data submitted under Test will not be stored in the HQR system and will not count as meeting program requirements. Verify that the Reporting Period is Q3 2024 and Click on Enter.. 	<input type="checkbox"/>
2/18/2025	<p>Checking Submission of Q3 2024 Inpatient Data</p> <ol style="list-style-type: none"> Log in to the <i>Hospital Quality Reporting Secure Portal</i> using your HARP User ID and Password. Go to the Dashboard located on the left-hand side of the screen. Select Program Reporting from the navigation on the left-hand side of the screen. Select Submission Requirements from the dropdown. This is where you check to see if your organization is meeting reporting requirements. Access is dependent upon permissions. From this page you can also view the Submission Requirements Dashboard. <p>To verify Submission Requirements (formerly known as the Provider Participation Report)</p> <ol style="list-style-type: none"> Select IQR from the Program dropdown. Select Q3 2024 from the Quarter dropdown. Click Export CSV. View the Submission Requirements for the following: <ul style="list-style-type: none"> <input type="checkbox"/> Column M “measure_set” (<i>Measure Set</i>): IQR-SEP <input type="checkbox"/> Column Q “population” (<i>Total Patient Population</i>) and column P “sample” (<i>Total Sample Size</i>) case counts will display using Population and Sampling data. “Not Submitted” means Population and Sampling counts have not been submitted. If submitting, this must be done before the Population and Sampling deadline. Please see the Population and Sampling directions above. <input type="checkbox"/> Column N “total-cases” (<i>Total Cases Accepted</i>) column should be \geq your <i>Total Patient Population</i> and/or column O “total_claims” (<i>Total Medicare Claims</i>) unless you are electing to sample. If your hospital is sampling, ensure the <i>Total Cases Accepted</i> are \geq the minimum sample requirement. <input type="checkbox"/> <i>HCAHPS Survey Data</i> is located under columns X through Z. <p>Submission Requirements Dashboard</p> <p>The submission requirements dashboard allows you to review program requirements and status, and export reports.</p> <ol style="list-style-type: none"> Select IQR from the Program dropdown. Verify that the Fiscal Year is 2026 Select the requirement you wish to review. Select Export to export PDF reports. 	<input type="checkbox"/>

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2/18/2025	<p>Submitting Q3 2024 HCP COVID-19 Vaccination Measure</p> <p>NOTE: Data is entered in the National Healthcare Safety Network (NHSN).*</p> <ol style="list-style-type: none"> 1. Log in to NHSN. 2. Select NHSN Reporting. 3. Select the Healthcare Personnel Safety (HPS) component. 4. Select Vaccination Summary on the left-hand navigation bar. 5. Select COVID-19 Weekly Vaccination Summary. 6. Click on the week you wish to enter data. 7. Enter the required vaccination summary data. 8. Use the Analysis tool, within NHSN, to generate summary reports. <p>Checking Submission of Q3 2024 HCP COVID-19 Vaccination Measure</p> <ol style="list-style-type: none"> 1. <i>HCP COVID-19 Vaccination</i> data should display as “Submitted” on the PPR. See steps 1 through 5 above for guidance on how to access and run the PPR. 2. To verify your <i>HCP COVID-19 Vaccination</i> rate, run the Facility, State, and National (FSN) Report. <p>* Refer to the Hospital IQR Program NHSN Checklist for additional information on the NHSN enrollment and data submission processes.</p>	<input type="checkbox"/>

For questions, contact the Inpatient and Outpatient Healthcare Quality Systems Development and Program Support at (844) 472-4477, (866) 800-8765, or via the Hospital Inpatient Questions and Answers tool at https://cmsqualitysupport.servicenowservices.com/qnet_qa.