

## Reference #: 2024-01-IPF

**From:** Hospital Inpatient Value, Incentives, and Quality Reporting Outreach and Education Support Contractor  
**Sent:** January 16, 2023  
**To:** Inpatient Psychiatric Facility Quality Reporting (IPFQR) Program ListServe  
**Subject:** FY 2024 IPFQR Program NHSN Enrollment and COVID HCP Measure Data Submission Reminder

By **Wednesday, February 15, 2023**, facilities participating in the Inpatient Psychiatric Facility Quality Reporting (IPFQR) Program must submit the COVID-19 Vaccination Coverage Among Healthcare Personnel (COVID HCP) measure data for the Quarter 3 2023 (July 1–September 30, 2023) reporting period. **Providers must be enrolled with the National Healthcare Safety Network (NHSN) to submit measure data.** IPFs already enrolled with the NHSN are advised to log in well in advance of the deadline to avoid potential access issues.

Failure to submit COVID HCP measure data may result in a 2-percentage point reduction in the fiscal year 2025 annual payment update (APU) from the Centers for Medicare & Medicaid Services (CMS). If you have not already done so, we strongly recommend that your IPF begin the enrollment process with the NHSN now. Quarterly deadlines for the COVID HCP measure data will also impact future payments. Refer to the following resources to assist with the NHSN enrollment and the COVID HCP measure data-submission processes:

### QualityNet Q&A Tool Articles

- [KB0024915: Facilities required to report COVID HCP measure data](#)
- [KB0024913: COVID HCP Measure Submission for IPF Units](#)
- [KB0024912: COVID HCP Measure Submission Deadlines](#)

### On Demand Webinars

- [NHSN Enrollment and Reporting Healthcare Personnel COVID-19 Vaccination Data](#)
- [Reporting Healthcare Personnel COVID-19 Vaccination Data Refresher.](#)

### Resources Available for Download

Location mapping guidance for IPF units that are part of an acute care, critical access, long-term care, cancer, inpatient rehabilitation, or children's hospital is available for download at [this link](#). FY 2025 NHSN COVID HCP Data Submission and Verification Checklists, as well as a list of IPFQR Program Measures for FY 2025, are available for download from the QualityNet [IPFQR Program Resources](#) web page and the Quality Reporting Center [IPFQR Program Resources and Tools](#) web page.

If those resources do not address your questions, send the CDC's NHSN team an email at [nhsn@cdc.gov](mailto:nhsn@cdc.gov) as soon as possible. Include "Weekly COVID-19 Vaccination-IPF" or "IPF Enrollment Guidance" in the subject line. Also include the name and CMS Certification Number (CCN) of your facility in the body of the email. You may want to keep track of any ticket numbers received from NHSN for future reference as they work toward a resolution.

**Hospital Contact Change Form and General Information**

Be sure to complete and submit the [Hospital Contact Change Form](#) to ensure we have the correct contact information for your facility in our system. As the data submission deadline approaches, if your facility has not submitted all necessary data, we will contact the personnel on file.

For general information about the IPFQR Program, we encourage you to review the various resources provided on the [QualityNet IPFQR Program Resources](#) web page, starting with the **FY 2025 IPFQR Program Guide**.

**Please do not respond directly to this email.** For further assistance regarding the information contained in this message, please contact the Inpatient Value, Incentives, and Quality Reporting Outreach and Education Support Team at [https://cmsqualitysupport.servicenowservices.com/qnet\\_qa](https://cmsqualitysupport.servicenowservices.com/qnet_qa) or (844) 472-4477.